



Charging at warp speed to find the cancer treatments of the future!

## Privacy Policy

Policy number	P-POL	Version	1.0
Drafted by	Meg Croucher	Approved by the Board on	01.03.2025
Responsible person	Andrew Dean	Scheduled review date	01.03.2027

### 1. Introduction

WARPNINE Incorporated (WARPNINE) is committed to protecting the privacy of all individuals whose personal information we collect, hold, and administer. Personal information is any information that can identify an individual, either directly or indirectly.

This Privacy Policy outlines WARPNINE's approach to handling personal information, including how we collect, store, use, and disclose personal data in accordance with the **Privacy Act 1988 (Cth)** and the **Australian Privacy Principles (APPs)**.

WARPNINE **reserves the right to update this policy**, and any changes will be published on our website. We encourage individuals to review this policy periodically to remain informed about our privacy practices.

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### 2. What Personal Information WARPNINE Collects & Why

WARPNINE collects personal information only when necessary to carry out our activities, support our mission, and comply with legal obligations.

#### 2.1 Donors

When you make a donation—whether online, in person, via phone, direct deposit, email, post, or through fundraising events—WARPNINE may collect:

- Name, phone number, email, postal address
- Date of birth, marital status, employment status
- Payment and billing details (**WARPNINE does not store full credit card details**)
- With consent, health-related information (e.g., if you or a family member has been treated by a physician associated with WARPNINE)

#### Why we collect this information:

- To process your donation and issue tax receipts

- To provide updates on WARPINE's impact and fundraising campaigns
- To comply with legal and financial reporting obligations

WARPINE may use **third-party payment processors** to handle electronic donations securely.

## 2.2 Supporters & Volunteers

We collect personal information about our supporters and volunteers, including:

- Contact details and communication preferences
- Records of interactions with WARPINE
- Event participation history

### Why we collect this information:

- To acknowledge support and maintain engagement
- To provide event invitations and updates on fundraising initiatives
- To ensure compliance with safety and regulatory requirements for volunteering

## 2.3 Fundraising Outreach & Events

WARPINE relies on community support to fund clinical trials.

- We may collect contact details from individuals **who have not opted out of fundraising communication** via event sign-ups, online forms, or referral partnerships.
- **Photographs and videos** may be taken at WARPINE events for promotional purposes, with consent obtained where required.

**Opt-out:** You can request to stop receiving fundraising communications or request removal from event materials by contacting us at [admin@warpnine.org.au](mailto:admin@warpnine.org.au).

## 2.4 Employment & Volunteers

If you apply to work or volunteer with WARPINE, we may collect:

- Name, contact details, employment history
- Working With Children Check, Police Clearance (if applicable)

We only collect this data **with your consent** and store it securely. If an application is unsuccessful, we will delete the information unless retention is required for legal or regulatory reasons.

### 3. How WARPnine Protects Your Information

WARPnine implements strict security measures to prevent unauthorised access, loss, or misuse of your personal data, including:

- **Encrypted digital storage & secure servers**
- **Access controls & authentication** (only authorised staff and service providers can access personal records)
- **Regular audits & compliance monitoring**

Personal information is **only retained for as long as necessary** to fulfill its intended purpose or comply with legal obligations. When no longer needed, information is securely deleted or anonymised.

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### 4. Sharing & Disclosing Personal Information

WARPnine does **not** sell or trade personal information. However, we may share personal data with trusted third parties where necessary, including:

- **Payment processors** (for secure donation processing)
- **Event organisers & fundraising platforms** (for participation and engagement purposes)
- **Legal & regulatory bodies** (if required by law)

All third-party providers are required to comply with **Australian privacy laws** and maintain appropriate security protections.

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### 5. Your Rights – Accessing & Updating Personal Information

You have the right to:

- **Request access** to the personal information WARPnine holds about you
- **Request corrections** if your information is inaccurate or outdated
- **Opt out** of fundraising communications at any time

Requests must be submitted in writing to **admin@warpnine.org.au**. We will respond within the timeframe required by law.

If we **cannot** fulfill a request (e.g., for legal reasons), we will provide a written explanation.

## 6. International Data Transfers

If WARPINE stores data on cloud-based systems that operate internationally, we take **reasonable steps to ensure data security** and compliance with Australian privacy laws.

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## 7. Queries & Complaints

If you have concerns about how WARPINE handles your personal data, you can:

- **Email us:** [admin@warpnine.org.au](mailto:admin@warpnine.org.au)
- **Call us:** 0406 818 810

We will acknowledge complaints promptly and aim to resolve them efficiently. If unsatisfied, you can escalate concerns to the **Office of the Australian Information Commissioner (OAIC)**.